# the BUNDANOON GUEST HOUSE



## CONFERENCES, CORPORATE EVENTS & RESIDENTIAL RETREATS


the
BUNDANOON
GUEST HOUSE



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# The ideal venue

Nestled in the picturesque Southern Highlands village of Bundanoon, an easy 90-minute drive from Sydney or Canberra, **the Bundanoon Guest House** is a rare, beautifully preserved historic gem.

Originally built in 1925 and recently refurbished, our boutique property seamlessly blends original old world charm with modern professional amenities, offering gracious accommodation for up to 36 guests.

We specialise in hosting **premium corporate gatherings**, **professional conferences**, and **immersive residential retreats**, ranging from executive strategy sessions to dedicated writers' and artists' workshops.

Featuring a fully equipped, light-filled conference and meeting space, surrounded by gorgeous gardens and old-world charm, our property delivers an intimate, distraction-free sanctuary designed to ignite team synergy and creative focus.

Escape the city grind and give your team the space to recharge. Our recent lineup of successful corporate functions and residential retreats proves that groups leave **the Bundanoon Guest House** feeling motivated, refreshed, and eager to rebook for their next event.

Come for a virtual tour here.



# With everything you need

In addition to our comfortable accommodation, **the Bundanoon Guest House** boasts a range of inviting public spaces including:

- a welcoming guest lounge
- a cosy sitting room with open fire
- a spacious games and conference room
- a large dining room also with an open fire
- a private dining room for intimate gatherings
- a fully licenced bar
- a charming front verandah, and
- beautiful gardens

allowing us to cater for all of your requirements under one roof.

We are also conveniently located near the **Morton National Park**, which offers a variety of bushwalks, cycling, and other outdoor activities, perfect for team adventures or leisurely escapes.





# Space to work, support to unwind.

**The Bundanoon Guest House** is dedicated to hosting corporate groups and residential retreats in style. We can comfortably accommodate up to 14 delegates in absolute privacy, with each guest enjoying their own room and individual ensuite. For larger groups, we offer flexible configurations and accommodation options to suit your event's scale.

Renowned for our exceptional service and consistently achieving top ratings, we take pride in creating memorable experiences.

Our expert Corporate Coaches are available if required, to design tailored Conference and Leadership Development Programs, focusing on employee wellbeing, teamwork, leadership mindset, and performance. These programs deliver outstanding, tangible results.

For the ultimate experience, the Guest House can be exclusively reserved for your group, ensuring complete privacy and exclusive access to all breakout areas and amenities. This is complementary for groups of ten delegates or more, subject to availability.

Escape the hustle of city life and embrace the tranquility of our Guest House. Your team will leave feeling refreshed, inspired, and ready to excel.

Contact us to discuss your vision and let us tailor the perfect space for your group. We're eager to collaborate with you in crafting an event so remarkable, you'll want to return year after year.






# Conference facilities

Designed to inspire collaboration and innovation, our conference facilities offer an outstanding environment for team-building activities, workshops, and conferences. With versatile meeting spaces equipped with state-of-the-art technology, we cater to groups of all sizes—whether it's an intimate retreat or a large-scale corporate event.

Conveniently located in the main Guest House, our conference room offers direct access to lush gardens and a spacious car park. Flooded with natural light, the room features flexible configurations to quickly adapt from casual seating arrangements to formal boardroom setups.

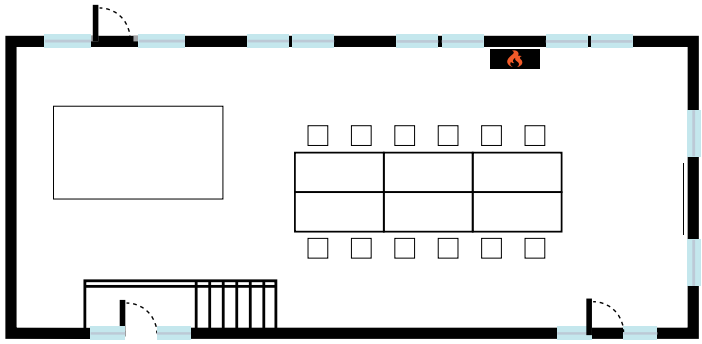
Also available for your convenience:

- High-speed Wi-Fi (NBN)
- Large Smart TV with HDMI connectivity
- Whiteboards and flip charts
- Notepads and pens
- Printing and photocopying services
- Climate control with reverse cycle air-conditioning and gas fireplace
- Refreshments available throughout the day: iced water, mints, and a selection of tea and coffee.

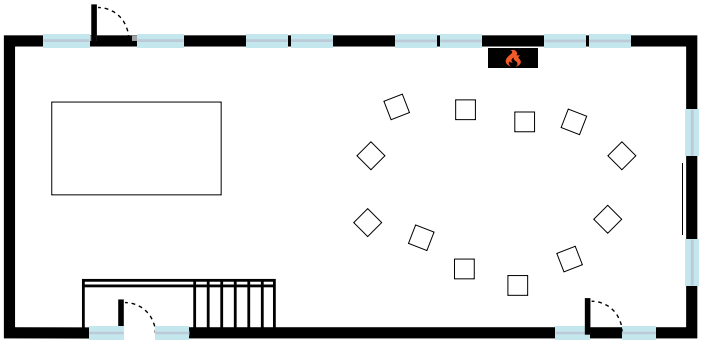
The additional option to have our dedicated event coordinators manage every aspect of your event, ensures a seamless and empowering experience from start to finish.

# Conference room layouts

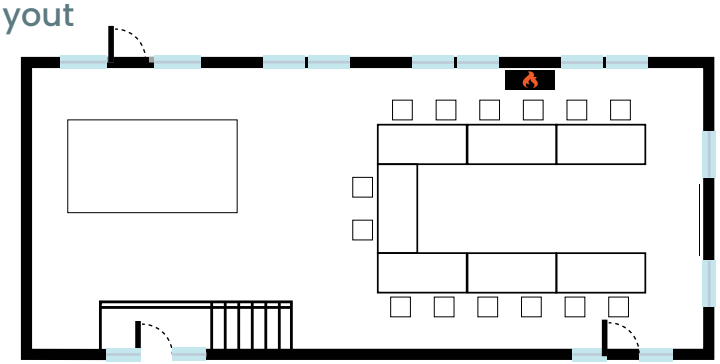
## Formal layout



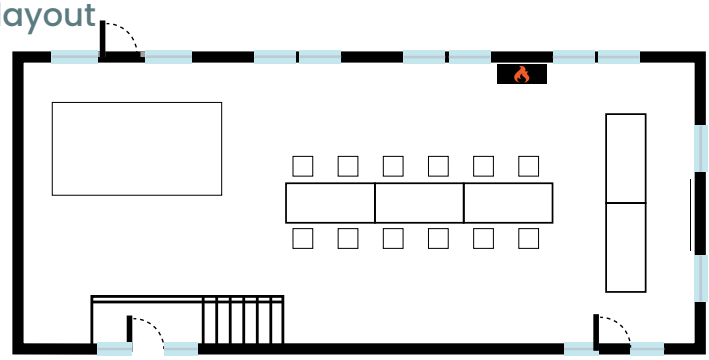
## Informal layout



## Horseshoe layout



## Presentation layout





## Additional areas

Apart from the conference room, the Guest House offers ample space for break-out meetings, including:



- Main lounge
- Guest lounge
- Large dining room
- Private dining room
- Bar area
- Covered verandah
- Garden areas front and back of the guest house



# Accommodation

Accommodation at the Guest House offers a perfect blend of comfort and character. The main house features 14 beautifully appointed guest rooms, including:

- 4 King Spa rooms
- 7 Queen Ensuite rooms
- 2 Twin Ensuite rooms
- 1 spacious Family room

Each room in the main house is equipped with a private ensuite bathroom for your convenience.

Other highlights of our accommodation include:

- Air-conditioning in all rooms (heating and cooling)
- Premium-quality linen
- Elegant period features like leadlight windows and high ceilings
- Complimentary wireless internet access
- Generous off-street parking
- Essential amenities like hairdryers
- Ironing boards available on request













# Catering

Fuel productivity with our customizable catering options, offering healthy and delicious menus to keep your team focused and energized throughout the day.

We have a full commercial kitchen, along with two dining rooms, a licenced bar and our very own Chef. Menus can be tailored to your taste and specific dietary requirements. Our evening meals are uniquely memorable and form part of the wonderful Guest House experience.

## Breakfast
Healthy Continental breakfast and hot breakfast

## Morning and Afternoon Tea
Freshly baked scones/cake/savory options

## Lunch
Single course meal served in our dining room with sandwich options available



## Dinner
Two and three course menus prepared by our inhouse chef

## Picnic lunches
Packed lunch and snacks for offsite activities




# Bar

We have a fully licenced bar adjacent to our Games Room, Guest Lounge and Dining Room.

We offer a substantial wine list, including

- a selection of local Southern Highlands wineries,
- Gin and Whiskey from a local distillery, and
- craft beers from local breweries.

We also have a fantastic range of wines, beers and spirits from around Australia and overseas.

Drinks packages are available tailored to your requirements.







# Conference & Retreat Packages

**We offer flexible conference and retreat packages designed to meet the specific needs of your group.**

For corporate events and residential retreats, we recommend exclusive use of the Guest House to ensure complete privacy and uninterrupted access to all amenities.

If your group does not require all accommodation rooms, pricing will be tailored to the number of delegates, with complimentary exclusive use available once minimum delegate numbers are met.

All packages include:

- use of our conference facilities,
- catering (depending on your needs),

and can be structured as either Half Day or Full Day programs.

To discuss your requirements or request a tailored quote, please contact us directly or complete our online enquiry form:

https://thebundanoonguesthouse.com.au/conference-enquiry-form/



# Activities

Whether your aim is to build resilience, promote teamwork, reduce burnout, enhance productivity, or boost emotional intelligence, we offer a range of structured activities focusing on workplace health, wellbeing, mindset and performance culture.

We offer everything from tailored workshops and programs from specialist corporate coaches to more unstructured activities.

With the Southern Highlands, Morton National Park and other local amenities on our door step, there are plenty of options for your team to include outdoor activities in your agenda.

Some suggestions are:

- Bushwalking – Morton National Park, Fitzroy Falls, Box Vale Walking Track, Glow Worm Glen
- Cycling – on and off road with ebike hire available
- Golf – Moss Vale Golf Club and Mount Broughton Golf Club
- Regional Wine Tasting and Food & Wine tours
- Gardens – Retford Park, Red Cow Farm, Milton Park, Harper's Mansion, Southern Highlands Botanic Gardens
- Art – Ngununggula Regional Gallery, Michael Reid Gallery
- Cooking classes – offered in house with our very own Chef

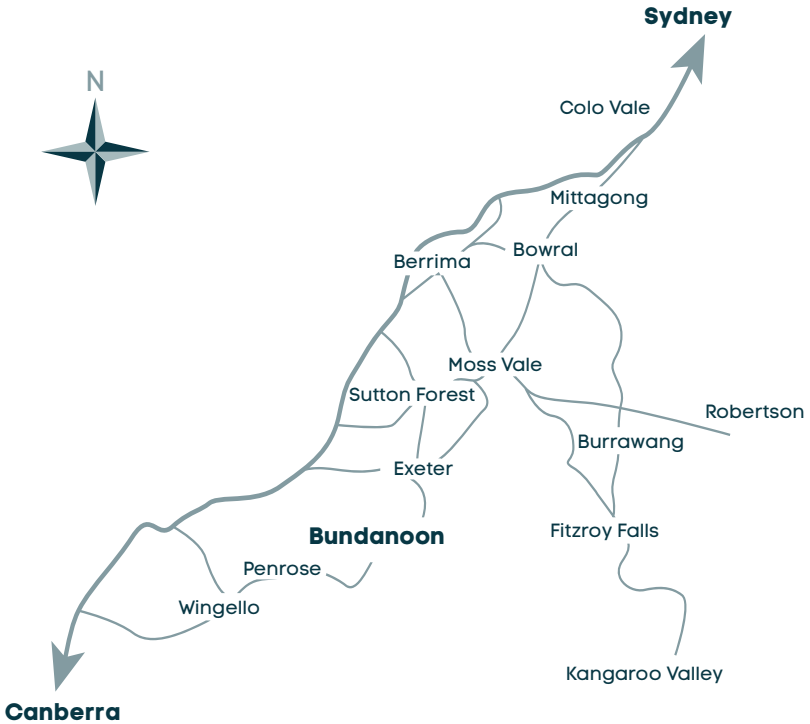
We would be happy to work with you to provide suggestions and assistance in planning the ideal event for your team.




# Location

Bundanoon is located in the Southern Highlands of NSW, half way between Sydney and Canberra (drive time from both is 90 minutes) via the Hume Highway.

Bundanoon is serviced by regular trains running on both the Southern Highlands line between Campbeltown and Goulburn, as well as the Sydney – Canberra train that conveniently stops at Bundanoon.





# Terms and Conditions

- Delegates may check in to their rooms after 2pm on the first day of the Conference/ Retreat or other times by prior arrangement.
- Delegates are required to check out of their rooms prior to Conference/Retreat commencement or by 10am on the last day, whichever the earlier.
- A deposit equivalent to 20% of the total cost is required to confirm the reservation.
- The entire reservation can be cancelled free of charge until 28 days prior to arrival, and any deposits paid will be refunded.
- Cancellations of the entire reservation within 28 days of arrival and up to 2pm two days prior to arrival will incur a cancellation fee equivalent to the deposit paid.
- Full payment will be required for cancellations of the entire reservation received after 2pm two days prior to arrival or if no cancellations are made and confirmed.
- Any cancellation of individual package elements within 7 days prior to the check-in date or after check-in, will incur the original charge as quoted. This includes but is not limited to a reduction in the number of delegates, reduction in the number of rooms and a reduction in the number of nights booked.
- You may transfer the booking to a new date within 6 months of your original arrival date, provided this is advised at least 2 weeks prior to the original arrival date. The deposit paid can apply to this new date and this new date can only be transferred once.
- Final invoice to include any additional charges incurred such as Bar charges.
- Balance of payment due on departure or by other prior arrangement
- Any damage or excessive soiling will be at additional cost.
- Prices include GST and are based upon an all-inclusive package and are subject to change in the event that any of the package elements are omitted or varied.
- The Bundanoon Guest House will not accept liability for damage to or loss of delegates belongings, merchandise and equipment left at the Guest House prior to, during or after an event.
- No smoking on the premises.
- Please refer to our website for full Terms and Conditions.



# Contact

We invite you to reach out to us with any questions or for further details.

## Hosts Lucie and Tim Phillips


The Bundanoon Guest House
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Bundanoon NSW 2578

02 4883 6372

info@bundanoonguesthouse.com.au

www.thebundanoonguesthouse.com.au


Awarded to The Bundanoon Guest House
Booking.com Traveller Review Awards 2026 — 9.2 out of 10

Awarded to The Bundanoon Guest House
Booking.com Traveller Review Awards 2025 — 9.4 out of 10

KAYAK Travel Awards Winner
The Bundanoon Guest House
Top-rated stay 2025

Awarded to The Bundanoon Guest House
Booking.com Traveller Review Awards 2024 — 9.2 out of 10

Awarded to The Bundanoon Guest House
Booking.com Traveller Review Awards 2023 — 9.2 out of 10

Resorts & Retreats awards
Bundanoon Guest House
Most Enchanting Guest House 2023 - NSW

Awarded to The Bundanoon Guest House
Booking.com Traveller Review Awards 2022 — 9.2 out of 10

2021 Travellers' Choice™ Tripadvisor